



Job Description

Job:	Activities Support Worker
Reports to:	Registered Manager or Care Manager in Community Services
Salary Scale:	£20,127 pro rata
Hours:	Up to 37.5 hours per week on a shift system, which includes weekends. Part-time and flexible hours available.
Job Benefits:	28 days' annual leave per year pro rata <i>inclusive</i> of bank holidays Comprehensive induction and ongoing training Mileage paid for travel during work hours For contracted staff: <ul style="list-style-type: none">• Pension Scheme• Life insurance scheme – Health & Wellbeing packages including access to 24-hour GP• Increased holiday entitlement with service• Monthly staff prize draw
Essential Criteria	Basic IT skills – Microsoft Word & Email Basic reading and writing skills A genuine desire to progress in care Flexibility & commitment to training
Desirable Criteria	Willingness to work towards QCF level 2 in Care Car Driver

Job Requirements

To provide person centred support for individuals who have a range of physical and learning disabilities including people with profound, multiple learning disabilities and complex health needs. Be an instrumental member of the team supporting people to lead full and active lives as members of their community. To work as part of a care and support team in our Community Services, clubs and within service users' own homes. Work in partnership with the staff team, internal and external stakeholders, professionals and the local community to achieve best practice in line with Stockdales Mission statement.

Key Duties

- Provide dignified, person centred care to service users in accordance with their assessed need. This includes facilitating personal care, supporting individuals with all identified self-help skills, working with those whose behaviour can challenge, following support plans, showing empathy and contributing to multidisciplinary meetings
- Provide support by means of a full range of activities including exploration of all the arts, music, drama, sports and social visits/activities
- Design and plan activities for Community Services sessions, purchase equipment required and produce session plans
- To take an active part in encouraging the development of independent life skills and interests
- To participate in direct care following care plans. To provide encouragement and support with personal care, such as assistance at mealtimes and feeding in line with detailed care plans, personal cleanliness and appearance
- Where a support worker is 21 years and over, has a full clean driving licence and 2 years' car driving experience they will be expected to drive a vehicle as part of their role
- Actively engage in training and demonstrate a high level of commitment to personal and service development to enable Stockdales to maintain a competent, confident and skilful workforce
- Attend appropriate training as and when required and within the first six months of your employment complete relevant training including the competency assessment booklet
- Attend team meetings and supervisions and make a positive contribution to team and service development
- Maximise service user outcomes and enhance their experiences by promoting new opportunities and achievements promoting community integration. This includes supporting service users on their holidays in the UK or abroad and/or working in service user homes providing home care packages of support
- Demonstrate a good sound value base promoting dignity and respect at all times in line with the Mental Capacity Act 2005
- Maintain accurate and up to date records of the work undertaken with service users using both written and electronic media, maintaining confidentiality at all times
- To demonstrate effective time management and be able to work without direct supervision including lone working as appropriate
- Ensure you are knowledgeable about Stockdales' Policies and Procedures and undertake any task deemed appropriate to the post and the remit of the service
- Comply with the standards of conduct and practice established by regulatory bodies including CQC and Ofsted and ensure that you adhere to them at all times

This job description is not intended to be either prescriptive or exhaustive; it is issued as a framework to outline the main areas of responsibility and is open to change and review at any time. The Nature of Stockdales' work is varied and at times unpredictable. All staff are required to work flexibly to meet the needs of the Service Users and any demands on the service, this may result in additional tasks being undertaken that have not been covered in the job description.

This post is subject to a satisfactory DBS check and references as well as completion of an acceptable probationary period of 6 months.